



**NORTH EAST (OUTER) AREA COMMITTEE**

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**Meeting to be held in the Civic Hall, Leeds on  
Monday, 2nd December, 2013 at 5.30 pm**

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**MEMBERSHIP**

Councillors

G Wilkinson (Chair) - Wetherby;  
A Lamb - Wetherby;  
J Procter - Wetherby;

N Buckley - Alwoodley;  
P Harrand - Alwoodley;  
D Cohen - Alwoodley;

A Castle - Harewood;  
R Procter - Harewood;  
M Robinson - Harewood;

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**Agenda compiled by:  
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**East North East Area Leader:  
Rory Barke  
Tel: 33 67627**

# A G E N D A

Item No	Ward	Item Not Open	Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on the agenda</b></p>

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the previous meeting held on 28th October 2013</p> <p>(Copy attached)</p>	1 - 6

Item No	Ward	Item Not Open		Page No
8	Alwoodley; Harewood; Wetherby		<p><b>WELL-BEING FUND AND YOUTH ACTIVITY FUND</b></p> <p>To consider a report by the East North East Area Leader which provides Members with an update on the current position of the Area Committee's budgets and sets out details of applications seeking wellbeing funding and youth activity funding.</p> <p>(Report attached)</p>	7 - 24
9	Harewood; Wetherby		<p><b>WHARFE VALLEY LEARNING PARTNERSHIP</b></p> <p>To consider a report of the Wharfe Valley Learning Partnership which explains the rationale and benefits of the development of the Wharfe Valley Learning Partnership, the consultation that has resulted in its development and the current position in this process.</p> <p>(Report attached)</p>	25 - 32
10	Alwoodley; Harewood; Wetherby		<p><b>AREA PUBLIC HEALTH UPDATE</b></p> <p>To consider a report by the Lead Member for Health and Well Being for the North East (Outer) Area Committee which outlines the action being taken to discharge the Statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead Member for Health and Wellbeing, inform the Area committee of the current position regarding public health work in the Outer North East Area Committee and set the scene for future progress.</p> <p>(Report attached)</p>	33 - 42

Item No	Ward	Item Not Open		Page No
11	Alwoodley; Harewood; Wetherby		<p><b>ENVIRONMENT SUB GROUP</b></p> <p>To consider a report by the East North East Area Leader which provides Members with the minutes of the last meeting of the Outer North East Environment Sub-Group which took place on 14<sup>th</sup> November 2013.</p> <p>(Report/Minutes attached)</p>	43 - 50
12	Alwoodley; Harewood; Wetherby		<p><b>AREA COMMITTEE BUSINESS PLAN UPDATE</b></p> <p>To consider a report by the East North East Area Leader which provides a summary of key activities and projects in the Outer North East area which support the Area Committee Business Plan priorities. The report also provides an outline of how the priorities for 2014/15 will be prepared.</p> <p>(Report attached)</p>	51 - 64
13	Harewood; Wetherby		<p><b>OUTER NORTH EAST PARISH AND TOWN COUNCIL FORUM</b></p> <p>To consider a report by the East North East Area Leader which provides Members with the minutes of the latest meeting of the Outer North East Parish and Town Council Forum.</p> <p>(Report/Minutes attached)</p>	65 - 72
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note that the next meeting will take place on Monday 3<sup>rd</sup> February 2014 at 5.30pm in the Civic Hall, Leeds.</p>	

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## NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 28TH OCTOBER, 2013

**PRESENT:** Councillor G Wilkinson in the Chair

Councillors A Lamb, J Procter, N Buckley,  
P Harrand, A Castle, D Cohen and  
M Robinson

### OFFICERS:

Michelle Anderson – Employment and Skills Service  
Keri Evans – Employment and Skills Services  
Rory Barke – East North East Area Lead  
Carole Clark – East North East Area Support Team  
John Grieve – Governance Services

### 31 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of the inspection of documents

### 32 Exempt Information - Possible Exclusion of the Press and Public

There were no items where the press or public would be required to be excluded from the meeting proceedings

### 33 Late Items

There were no late items

### 34 Apologies for Absence

Apologies for absence were received from Councillor R Procter

### 35 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of Disclosable Pecuniary and Other Interests

### 36 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

Draft minutes to be approved at the meeting  
to be held on Monday, 2nd December, 2013

### **37 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meeting held on 16th September 2013 were accepted as a true and correct record

### **38 Employment and Skills Update**

The Head of Projects and Programmes, Employment and Skills submitted a report which provided an update on activities delivered through the Employment and Skills Service aimed at improving skills and increasing outcomes in the city.

Appended to the report was a copy of the contact details for the Employment and Skills Services (Appendix 1 referred).

Michelle Anderson, Service Locality Lead, Employment and Skills Service and Keri Evans, Service Locality Support, Employment and Skills Service presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report and appendices which included:

- An update on the employment and skills activities in Leeds being delivered through the Council's Employment and Skills Service
- The City Wide position
- The Area Committee position
- Jobshops
- Apprenticeships

Commenting on section 3.2 of the submitted report and the NEET statistics (Young people 16-18 not in employment, education or training) Councillor Robinson suggested the figures provided: Alwoodley (29), Harewood (14) and Wetherby (5) appeared to be too low and questioned the accuracy of the information.

Councillor Lamb said that as the Area Lead Member for Childrens Services he was aware that 368 people were categorised as "not known" in the Wetherby cluster alone.

In responding Ms Anderson said that only people claiming benefits would be recorded in the statistics. Also there was a significant shift in numbers over the summer period with young people transferring to higher education or moving out of the area.

Councillor Procter suggested that it was highly unlikely that only 31 people in the Wetherby area were claiming job seekers allowance.

Councillor Lamb, referring to the NEET (16-24) statistics asked if it was mostly males who were registered.

Draft minutes to be approved at the meeting  
to be held on Monday, 2nd December, 2013



In responding officers said they were unaware of the gender breakdown but gave an undertaking to provide the requested information to Members.

It was the general opinion of Members that the figures for NEET quoted within the submitted report appeared to be inaccurate.

Commenting on the Apprenticeship scheme, Councillor Procter suggested that there appeared to be vacancies on the scheme and questioned the reasons behind this.

In responding Ms Anderson said there were a number of factors as to why there were vacancies on the scheme: the applicant may not be “job ready” also there was a lack of take up. Ms Anderson said that the latter issue was currently been addressed with the Council now actively promoting the scheme.

Councillor Buckley sought clarification about the term “job ready”

In responding officers said it was about “soft skills” i.e. timekeeping, how the applicant speaks in an interview, their appearance and how they dress. Some applicants required intensive support in this area.

In offering comment Councillor Procter said that small businesses provide the most employment throughout the city, but it would appear that these businesses are unaware of the City Council’s Employment and Skills Service, no one appears to be communicating with them.

Ms Anderson said information was accessible on line and brochures about the service were available. The suggestion about targeting small businesses was useful and would be explored further.

Commenting on the Jobshops and the nearest venue located to the North East (Outer) Area was the Reginald Centre on Chapeltown Road, Councillor Robinson suggested that applicants from the Wetherby area would have difficulties in accessing this venue.

In responding Ms Anderson said city wide coverage was difficult to achieve, moving a service closer to the Wetherby area would require a political decision.

The Chair thanked Ms Anderson and Ms Evans for their attendance and presentation commenting that it had stimulated some useful discussions

## **RESOLVED –**

- (i) That the contents of the report be noted

- (ii) That the NEET (16-24) statistics on gender breakdown be supplied to Members in due course

### 39 Well-being Fund Budgets

The East North East Area Leader submitted a report which provided an update on the current position of the revenue well-being Funding for the Area Committee and set out details of applications seeking well-being funding.

Appended to the report were copies of the following documents for information/ comment of the meeting.

- Outer North East Area Committee Well-Being Budget 2013-14 (Appendix A referred)
- Well-Being Budget 2013-14 Ward Breakdown (Appendix B referred)
- Well-Being Budget 2013-14 – Small Grants (Appendix C referred)
- Well-Being Fund Monitoring Report (Appendix D referred)

Carole Clark North East Area Management presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report and appendices which included:

- Available funding for current financial year
- Moor Allerton Sports and Social Club - return of well-being monies

In responding to the issue concerning Moor Allerton Sports and Social Club and the return of well-being monies, officers confirmed that arrangements were on-going to secure the return of un-used funding.

#### **RESOLVED –**

- (i) To note the spend to date and current balances for the 2013/14 Financial year.
- (ii) That the following projects be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted £</b>
Wetherby Park Run	Parkrun Limited	Refused
Leeds Road Path Clearance	Leeds City Council	Deferred for further consultation with ward Members

- (iii) To approve the spending of £1677.60 from the youth activity fund to cover summer holiday projects in Alwoodley which were originally funded from the wellbeing fund.

#### **40 Area Chairs Forum Minutes**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report notifying members that the minutes of the Area Chairs Forum meetings would be brought to Area Committee meetings as a regular agenda item.

The report also provided a brief overview of the Area Chairs Forum meetings.

The minutes of the Area Chairs Forum dated 6<sup>th</sup> September 2013 were submitted for information and comment.

The Chair drew Members attention to paragraph 7.16 of the minutes of the Area Chairs Forum "Area Committee Delegations" and the suggestions made by this Committee to delegate the functions of the Planning Enforcement Service to the Area Committee.

The Chair reported that the issue had being well received by the Forum, the Executive Member responsible agreeing to explore the matter further with the Chief Planning Officer.

#### **RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That The Minutes of the Area Chairs Forum dated 6<sup>th</sup> September 2013 were received and noted
- (iii) To welcome the positive discussion around the delegation of the Planning Enforcement Service to the Area Committee

#### **41 Date and Time of Next Meeting**

**RESOLVED** – To note that the next meeting will take place on Monday 2<sup>nd</sup> December 2013 at 5.30pm in the Civic Hall, Leeds.

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**Report of East North East Area Leader**

**Report to Outer North East Area Committee**

**Date: 2<sup>nd</sup> December 2013**

**Subject: Well-being Fund and Youth Activity Fund**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members with an update on the current position of the Wellbeing and Youth Activity Fund budgets for the Outer North East Area Committee.
2. Applications made for funding are included in the report for member's consideration.

**Recommendations**

3. Members are asked to:
  - Note the spend to date and current balances for the 2013/14 financial year;
  - Consider the following wellbeing project proposals and approve where appropriate the amount of grant to be awarded:

Project	Organisation	Amount applied for £	Ward
Leeds Road path clearance	Leeds City Council	2000	Harewood

- Consider the following Youth Activity Fund project proposals and approve where appropriate the amount of grant to be awarded:

<b>Project</b>	<b>Organisation</b>	<b>Amount applied for £</b>	<b>Ward</b>
Northcall Nights	Northcall	2840	Alwoodley
Minibridge and Contract Bridge Lessons	Leeds Bridge Club	1200	Alwoodley
Minibridge and Contract Bridge Lessons	Leeds Bridge Club	1200	Wetherby
Girls Rugby	Wetherby RUFC	601.39	Wetherby
Challenge 14	Wetherby District Scouts	1900	Harewood and Wetherby

## **1. Purpose of this Report**

- 1.2 The report provides members with an update on the current position of the Area Committee's budgets and sets out applications for wellbeing funding and youth activity funding for consideration by the Area Committee.

## **2. Background Information**

- 2.1 Each of the ten Area Committees receive an annual allocation of revenue funding to commission projects and offer grants to organisations in the local area. The amount of funding for each Area Committee is determined by a formula based on 50% population and 50% deprivation in each area, as agreed by the Council's Executive Board. The Area Committees also have the balance of any revenue Well-being budget which was allocated to them in previous years.
- 2.2 This year for the first time, area committees have been delegated a budget which is ring-fenced for activities for children and young people aged 8 – 17. The budget allocated for the Outer North East Area Committee is £20499 in 2013/14 and £40997 in 2014/15.
- 2.3 Alongside the well-being budget and youth activity budget, ward councillors have access to other sources of local funding, such as Section 106, Ward Based Initiatives (WBI), Members Improvement in the Community and Environment (MICE). The use of this funding is discussed at ward member meetings as appropriate.

## **3. WELLBEING BUDGET**

### **3.1 Well-being Revenue – available funding for the current financial year**

- 3.1.1 The allocation for the Outer North East Area Committee for 2013/14 is £112,000.

3.1.2 The Outer North East Area Committee manages its allocation by apportioning the amount between the three wards based on population<sup>1</sup>. For the 2013/14 allocation, the split between wards is:

- Alwoodley: £41726 based on pop. = 22766 (37.25%)
- Harewood: £33656 based on pop. = 18363 (30.05%)
- Wetherby: £36618 based on pop. = 19979 (32.69%)

3.1.3 The current revenue financial position of the Area Committee is shown in Appendix A.

3.1.4 The funding is used to support the priorities in the Area Committee Business Plan as agreed by the Area Committee in March 2013. Updates on spending and projects funded will be reported to the Area Committee on a regular basis.

### 3.2 Small grants and skips

3.3.1 Appendix B provides details of the remaining balances for the small grants and skips pots, plus the other pots of funding which were set aside for Treetops Community Centre and Community Engagement. Appendix C shows the small grants approved in this financial year.

### 3.4 Capital budget

3.4.1 The Area Committee's capital budget is from the Capital Receipts Incentive Scheme approved by the Council's executive board where 20% of each receipt generated will be retained locally for re-investment, subject to a maximum per receipt of £100k.

3.4.2 Appendix D shows the current balance on the capital budget.

## 4. Wellbeing applications for consideration

4.1 In considering these applications members are asked to take into account timescales for the projects. If projects are continuing after 31 March 2014, members are asked to decide if the appropriate proportion of the grant should be set aside from the 2013/14 budget and carried forward, or be drawn from the 2014/15 budget.

4.1.1	<b>Project:</b>	Path clearance (Leeds Road)
	<b>Organisation:</b>	Leeds City Council
	<b>Total cost:</b>	£2000
	<b>Amount applied for:</b>	£2000
	<b>Ward:</b>	Harewood
There is a footpath running alongside the carriageway on Leeds Road between Barwick in Elmet and Scholes. Over the years, the path has become		

<sup>1</sup> Office for National Statistics 2011 Census

	narrow due to the encroachment of vegetation from adjacent hedgerow and fields. Two people cannot pass without one of them having to step into the road. A number of complaints have been received about this.
	This project is to scrape back the vegetation between Barwick and Scholes to widen the path and improve access for pedestrians.
	<b>Area Committee priorities:</b> Health and Wellbeing, Supporting Communities

## 5 Project monitoring

- 5.1 Projects in receipt of a wellbeing grant are required to provide monitoring reports to show that the funding was spent in accordance with their original grant application. The information provided is used to prepare the Area Committee business plan report.

## 6. YOUTH ACTIVITY FUND

- 6.1 The Area Committee allocation of £20,499 has been split by ward based on population figures for young people aged 8 – 17. For 2013/14 the split between the wards is:

Alwoodley:	£7439	based on pop. = 2490	(36.3%)
Harewood:	£6899	based on pop. = 2309	(33.65%)
Wetherby:	£6161	based on pop. = 2062	(30.05%)

Appendix E provides details of the current balance on the Youth Activity Fund.

- 6.2 This fund has been advertised widely in the Outer North East area using the area officer's Outer North East mailing list and the Breeze Culture Network to attract applications.
- 6.3 New applications for consideration.

<b>Project:</b>	Northcall Nights
<b>Organisation:</b>	Northcall
<b>Total cost:</b>	£9101
<b>Amount applied for:</b>	£2840
<b>Ward:</b>	Alwoodley
<p>A proposal to run 4 youth clubs, two for the age group 10-12 and two for the age group aged 13 – 16. Two youth workers will be employed and the sessions will last 1.5 hours each, at Northcall, Cranmer Bank.</p> <p>Young people have been consulted in developing this proposal, and will also be involved in running the youth clubs and agreeing what activities will be provided.</p> <p>The funding will cover the costs of employing 2 youth workers for 8 hours per week, for 39 weeks.</p>	



<b>Project:</b>	Introductory MiniBridge and Youth Contract Bridge Lessons
<b>Organisation:</b>	Yorkshire Contract Bridge Association/Leeds Bridge Club
<b>Total cost:</b>	£3676
<b>Amount applied for:</b>	£1200
<b>Ward:</b>	Alwoodley
<p>The proposal is to introduce Bridge to young people. Bridge is a non gambling 'whist style' card game that encourages thinking on strategy, numeracy and cooperation with others. Modules of 10 x 1.5 hour lessons will be established for age ranges 11 – 13 and 14 – 17. Both these modules will teach an introductory version of MiniBridge. The older group of 13 – 17 will progress to the full system of Contract Bridge if the aptitude and interest from the students warrants it.</p> <p>The funding will cover room hire, publicity materials, and refreshments.</p>	

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<b>Project:</b>	Girls Rugby at Wetherby RUFC
<b>Organisation:</b>	Wetherby RUFC Junior Section
<b>Total cost:</b>	£601.39
<b>Amount applied for:</b>	£601.39
<b>Ward:</b>	Wetherby
<p>The proposal is to establish a girls rugby club targeting age groups of Under 13s, Under 15s and Under 18s, to include all girls between the ages of 12 and 18. This will provide an exit group for young girls playing mixed Rugby.</p> <p>The funding will be used to purchase training equipment.</p>	

<b>Project:</b>	Challenge 14
<b>Organisation:</b>	Wetherby District Scouts
<b>Total cost:</b>	£50,000
<b>Amount applied for:</b>	£1900
<b>Ward:</b>	Harewood and Wetherby
<p>Challenge 14 is a very special weekend camp of fun, adventure and challenge available to all members of the Scout Association in Wetherby</p>	

	<p>District and other Leeds Districts. The event is designed to be mini Jamboree and will take place in Bramham Park from Friday 11<sup>th</sup> July to Sunday 13<sup>th</sup> July 2014.</p> <p>It is anticipated that there will be about 2000 scouts attending, with around 650 from Wetherby District.</p> <p>£15,500 of the existing budget is set aside for activities. Any funding awarded from this fund would be used for additional activities, not for the infrastructure of the camp. £1900 would pay for a high ropes course.</p>
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## **7 Corporate Considerations**

### **7.1 Consultation and Engagement**

7.1.1 Area Committees now have an enhanced role in Community Engagement and have responsibility for overseeing and monitoring the work of the Area Support Team in relation to local engagement activities. The priorities in the Area Committee business plan which the wellbeing supports are arrived at through consultation with ward members and the local communities they serve.

7.1.2 Proposals are being developed to involve young people in the decision making process for the Youth Activity Fund.

### **7.2 Equality and Diversity / Cohesion and Integration**

7.2.1 Area Committee funding is used to ensure that inequalities within the local area are addressed through local projects and schemes. All projects funded by the area committee monies must demonstrate:

- Equality and diversity issues have been considered in the planning of the project,
- How equality and diversity issues have shaped the project delivery;
- The impact of the project will be on different groups;
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

### **7.3 Council Policies and City Priorities**

7.3.1 Well-being funding is used to support the priorities set out in the Outer North East Area Business Plan which supports the Vision for Leeds.

7.3.2 Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.

### **7.4 Resources and Value for Money**

7.4.1 Spending and monitoring of the area committee's budgets is administered by the Area Support Team in accordance with the decisions made by this Area Committee.

## **7.5 Legal Implications, Access to Information and Call In**

7.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Well-being budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.

7.5.2 The Area Committee also has delegated responsibility to commission, monitor and evaluate local play, arts, sports and cultural activity for young people age 8-17 with the involvement and participation of children and young people.

7.5.3 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.

7.5.4 There is no exempt or confidential information in this report.

## **7.6 Risk Management**

7.6.1 All projects funded by the area committee must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments for individual projects are available from the author of this report.

## **8. Conclusions**

8.1 The Well-being revenue fund provides financial support for projects in the Outer North East area which help to deliver the priorities of the Area Committee business plan. New capital funds have been transferred to the area committee via the Capital Receipts Incentive Scheme. The Youth Activity Fund has been delegated to the area committee to fund universal activities for children and young people aged 8 – 19.

## **9. Recommendations**

9.1 Members are asked to:

- Note the spend to date and current balances for the 2013/14 financial year for Wellbeing and Youth Activity Funds;
- Consider the following applications for wellbeing funding and approve where appropriate the amount of grant to be awarded:

<b>Project</b>	<b>Organisation</b>	<b>Amount applied for £</b>	<b>Ward</b>
Leeds Road path clearance	Leeds City Council	2000	Harewood

- Consider the following applications for the Youth Activity Fund and approve the appropriate the amount of grant to be awarded.

Project	Organisation	Amount applied for £	Ward
Northcall Nights	Northcall	2840	Alwoodley
Minibridge and Contract Bridge Lessons	Leeds Bridge Club	1200	Alwoodley
Minibridge and Contract Bridge Lessons	Leeds Bridge Club	1200	Wetherby
Girls Rugby	Wetherby RUFC	601.39	Wetherby
Challenge 14	Wetherby District Scouts	1900	Harewood and Wetherby

### Background documents<sup>2</sup>

Executive Board report, 15 February 2013, Revenue Budget and Council Tax 2013/14

[Executive Board report of 11<sup>th</sup> October 2011 – Capital Receipts Incentive Scheme](#)

[Executive Board report of 17<sup>th</sup> July 2013 – Capital Programme 1 Update 2013 – 2016](#)

[Executive Board report of 13<sup>th</sup> March 2013 – Investing in Young People: Future Direction for youth services in Leeds.](#)

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<sup>2</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
Balance b/f 2012-13	16,260.34	13,349.62	28,372.96	57,982.92
Schemes Approved from 2012-13 budget to be spent in 2013-14	8,419.00	8,431.50	23,231.50	40,082.00
Amount of b/f budget available for new schemes 2013-14	7,841.34	4,918.12	5,141.46	17,900.92
New Allocation for 2013-14	41,726.00	33,656.00	36,618.00	112,000.00
Total available for new schemes in 2013-14	49,567.34	38,574.12	41,759.46	129,900.92

**2012-13 Schemes to be paid for in 2013-14**

Farm Watch - Underspend	-	-	568.50	-	568.50	-	1,137.00
Boston Spa Youth Group	-	-	-	800.00	-	-	800.00
Shadwell Recreation Centre internal refurbishment	-	1,000.00	-	-	-	-	1,000.00
Shadwell Library Repair & Refurbishment 1	-	5,000.00	-	-	-	-	5,000.00
Wetherby & Harewood Farmwatch Patrol	-	3,000.00	3,000.00	-	-	-	6,000.00
Slaid Hill in Bloom Environmentally Friendly Planting	1,419.00	-	-	-	-	-	1,419.00
Wetherby & District Development Fund	-	-	20,000.00	-	-	-	20,000.00
Alwoodley Tennis Court	7,000.00	-	-	-	-	-	7,000.00
<b>Total of schemes approved in 2012-13</b>	<b>8,419.00</b>	<b>8,431.50</b>	<b>23,231.50</b>				<b>40,082.00</b>

**Approved 2013-14 Schemes**

Small Grants	3,000.00	3,000.00	3,000.00	9,000.00
Skips	1,000.00	1,000.00	1,000.00	3,000.00
Community Engagement	150.00	150.00	150.00	450.00
Shadwell Library Repair & Refurbishment 2	-	-	-	-
MAECare - Partnership & Well Being for Older People	9,130.00	1,537.00	-	10,667.00
Memory Café, Socials & Carers Support Group	-	1,000.00	2,400.00	3,400.00
A1-M1 Noise Abatement Study	-	2,000.00	-	2,000.00
Parking Sign for Schools	-	-	-	-
Trembler Alarms	487.50	-	-	487.50
Treetops Community Centre Support	1,500.00	-	-	1,500.00
Lifestyle & Multi Sport Activities	-	-	-	-
Leadership Awards	-	-	-	-
Family Sport & Active Lifestyles Activity	-	-	-	-
Wetherby Festival 2013	-	-	2,000.00	2,000.00
Shadwell War Memorial Renovation	-	710.50	-	710.50
Wetherby Community Annual Events	-	-	4,000.00	4,000.00
Barleyfields Radio Project	-	-	1,000.00	1,000.00
Alwoodley Festive Lights	3,500.00	-	-	3,500.00
Site Allocations Consultation letters	-	2,590.82	2,590.83	5,181.65
Linton Lane 30mph speed limit	-	4,000.00	-	4,000.00
Acknowledgement Signs	50.00	50.00	50.00	150.00
Mobile Street Cleansing Service	4,000.00	4,000.00	2,000.00	10,000.00
Alwoodley Grit Bins	5,914.04	-	-	5,914.04
Alwoodley Allotment Association	7,500.00	-	-	7,500.00
Northcall	7,500.00	-	-	7,500.00

<b>Total Projected Spend 2013-14 New Schemes</b>	<b>43,731.54</b>	<b>20,038.32</b>	<b>18,190.83</b>	<b>81,960.69</b>
<b>Budget for 2013-14</b>	<b>49,567.34</b>	<b>38,574.12</b>	<b>41,759.46</b>	<b>129,900.92</b>
<b>Remaining Budget Unallocated</b>	<b>5,835.80</b>	<b>18,535.80</b>	<b>23,568.63</b>	<b>47,940.23</b>

**2014/15 Forward Planning**

Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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OUTER NORTH EAST AREA COMMITTEE WELL-BEING BUDGET 2013-14

Appendix B

<b>Alwoodley</b>	<b>Budget</b>	<b>Spent</b>	<b>Earmarked</b>	<b>Remaining</b>
Small Grants	3,000.00	1,920.00	-	1,080.00
Skips	1,000.00	-		1,000.00
Treetops Pot	1,500.00	413.50		1,086.50

<b>Harewood</b>	<b>Budget</b>	<b>Spent</b>	<b>Earmarked</b>	<b>Remaining</b>
Small Grants	3,000.00	1,628.00	-	1,372.00
Skips	1,000.00	552.50	130.00	317.50

<b>Wetherby</b>	<b>Budget</b>	<b>Spent</b>	<b>Earmarked</b>	<b>Remaining</b>
Small Grants	3,000.00	781.10	-	2,218.90
Skips	1,000.00	-	300.00	700.00

<b>Area Wide</b>	<b>Budget</b>	<b>Spent</b>	<b>Earmarked</b>	<b>Remaining</b>
Community Engagement	450.00	86.00	64.00	300.00

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Appendix C

**OUTER NORTH EAST AREA COMMITTEE WELL-BEING BUDGET 2013-14  
SMALL GRANTS**

<b>Alwoodley</b>			
<b>Organisation</b>	<b>Project</b>	<b>Total Project Cost</b>	<b>Grant approved</b>
Moor Allerton Sports and Social Centre	Open week summer school	2,145.00	500.00
Leeds Jewish Ex-serviceman and women's Association	Remembrance Services	1,500.00	500.00
West Yorkshire Police	Off road motorbikes	5,670.00	170.00
Living Local	Community fun day, Lingfields	1,300.00	500.00
Shadwell Cricket Club	Ground improvements	1,250.00	250.00
<b>Total</b>		<b>11,865.00</b>	<b>1,920.00</b>

<b>Harewood</b>			
<b>Organisation</b>	<b>Project</b>	<b>Total Project Cost</b>	<b>Grant approved</b>
Thorner Girl Guides	Cosy Book Club	500.00	500.00
Scarcroft Parish Council	Christmas tree and lighting	1,300.00	500.00
Shadwell Cricket Club	Ground improvements	1,250.00	250.00
Harewood in Bloom	Winter bedding plants	378.00	378.00
<b>Total</b>		<b>3,428.00</b>	<b>1,628.00</b>

<b>Wetherby</b>			
<b>Organisation</b>	<b>Project</b>	<b>Total Project Cost</b>	<b>Grant approved</b>
Leeds City Council	Barleyfields Youth Club	500.00	500.00
Wetherby Town Council	Keep Wetherby Tidy	181.10	181.10
Thorp Arch Village Societ	Community Green up	100.80	100.00
<b>Total</b>		<b>781.90</b>	<b>781.10</b>

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Date received	Allocation		
	Alwoodley	Harewood	Wetherby
2012/13	2339	2339	2339
2013/14			
<b>Total available to spend</b>	2339	2339	2339
<b>Approved 2013/14 schemes</b>			
<b>Total spend</b>	0	0	0
<b>Total budget</b>	2339	2339	2339
<b>Remaining budget unallocated</b>	2339	2339	2339

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Funding / Spend Items	Alwoodley	Harewood	Wetherby	Total
New Allocation for 2013-14	7,439.00	6,899.00	6,161.00	20,499.00
Total available for new schemes in 2013-14	7,439.00	6,899.00	6,161.00	20,499.00

Approved 2013-14 Schemes				
Lifestyle & Multi Sport Activities (Youth Activity Fund)	387.60			
Leadership Awards (Youth Activity Fund)	290.00			
Family Sport & Active Lifestyles Activity (Youth Activity Fund)	1,000.00			

<b>Total Projected Spend 2013-14 New Schemes</b>	<b>1,677.60</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Budget for 2013-14</b>	<b>7,439.00</b>	<b>6,899.00</b>	<b>6,161.00</b>	<b>20,499.00</b>
<b>Remaining Budget Unallocated</b>	<b>5,761.40</b>	<b>6,899.00</b>	<b>6,161.00</b>	<b>18,821.40</b>

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**Report of the Wharfe Valley Learning Partnership**

**Report to Outer North East Area Committee**

**Date: 2<sup>nd</sup> December 2013**

**Subject: Wharfe Valley Learning Partnership**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

Nine schools in the North East of Leeds within the EPOS cluster are in the process of consultation and arranging agreement from their governing bodies to form a new Wharfe Valley Learning Partnership (a Co-operative Educational Trust). The purpose of the trust is to secure sustainable schooling and high quality educational outcomes for children attending trust schools through shared expertise, peer challenge and collaborative advantage. The planned date for the start of the Trust is January 1st 2014.

**Recommendations**

1. To note the interest of the nine identified schools in forming a trust and the benefits proposed.
2. To note the public and governance consultation undertaken to date in relation to the proposals
3. To seek support from the Area Committee for the trust and its ambition for educational excellence in the area it will serve.

**1. Purpose of this report**

The purpose of the report is to share the rationale and benefits of the development of a Wharfe Valley Learning Partnership, the consultation that has resulted in its development and the current position in this process.

## 2. Background information

2.1 For over two years headteachers in the EPoSS Family of Schools (FoS) have been in consideration of suitable models to support the desire of schools to continue to improve and develop the quality of the education provided for local children. This has been prompted by the ongoing changes to the education policy and funding landscape alongside a desire to use the collective local school resource to best effect. Key challenges foreseen included:-

2.1.1 The importance of peer collaboration as a route to improvement which was resilient to likely changes in the role of the local authority and existing support structures which facilitate established models of collaboration

2.1.2 The risk of fragmentation of collaboration through the invasive influence of acquisitive academy chains which may remove the control of educational development from localities and communities

2.1.3 The local shared agenda of small primary schools, often “village schools”, maintaining their unique role at the centre of their communities against growing pressure on school finances and the need to maximise value for money through co-operation and collaboration.

2.1.4 The shrinking of central support from the Local Authority and nationally funded bodies for the advancement of school leadership, management and development leading to possible isolation for schools not based within the city.

2.2 Following these initial discussions a working party of heads from the FoS was set up to look at options and recommend a way to proceed. After investigations by this group it was strongly recommended that the development of a Co-operative Trust was the best way to proceed.

2.3 Development meetings were held with Heads and governor representatives of schools supported through an experienced trust facilitator, the Co-operative College. Development meetings included elected member representation and representatives of Education Leadership in the local authority Children’s Services Directorate. Church schools also engaged in discussions with their relevant Diocesan representatives.

2.4 All schools and their governing bodies were involved in the consultation. Governing Bodies decisions on participation in the development of the Wharfe Valley Learning Partnership (WVLP) are included below. Schools controlled by the Catholic Diocese were informed by the Diocese they were not allowed to take part. Further schools indicated they were interested in participating but their involvement would be delayed pending other organisational changes. The consultation concludes with nine schools have indicating that they are strongly interested in being involved. These schools are:

**Member Schools of the WVLP - Deighton Gates Primary School, Primrose Lane Primary School, and Bardsey Primary School**

**Partner Schools of the WVLP - Boston Spa School, Collingham Lady Elizabeth Hastings' CE Primary School, Lady Elizabeth Hastings' CE VA Primary School Thorp**



## **Arch, St Mary's CE Primary School, Harewood CE Primary School and St John's School for the Deaf.**

*(Please note that the distinction between Member schools and Partner Schools is simply because of the current Trust status of proposed Partner Schools. In practice all schools will be full, equal, participating members)*

### **3. Main issues**

#### **3.1 Purpose of the Wharfe Valley Learning Partnership**

3.1.1 The WVLP will develop practice across the schools to enhance the provision and opportunities available to our children and young people, maintaining and improving their already high standards of attainment and achievement. It will collaborate closely with other organisations, such as Leeds City Council services, The Co-operative Movement, providers of higher education and others, so that we can serve our children, young people, families and communities most effectively.

#### **3.2 Vision of the Wharfe Valley Learning Partnership**

3.2.1 The schools in The WVLP are each unique, equal and autonomous. We will work together to achieve our shared vision of securing the very best outcomes for the children and young people in our schools through: setting the highest expectations for achievement; innovating in practice and organisation; and inspiring and supporting each other in continual improvement from our strong base.

#### **3.3 Values of the Wharfe Valley Learning Partnership**

This vision is underpinned by our shared values:

- 3.3.1 that every child and young person is of intrinsic value and importance;
- 3.3.2 that every child and young person should be enabled to achieve to their full potential in all aspects of their lives;
- 3.3.3 that effective education is broad, encompassing the acquisition of knowledge, development of understanding and skills, as well as personal, physical, spiritual, moral, social and cultural development;
- 3.3.4 that children and young people should be inspired to become skilled, self motivated learners, developing capacities such as curiosity, creativity, resilience, perseverance and the enjoyment of challenge;
- 3.3.5 that our children and young people should be happy, safe, secure and engaged throughout their education;
- 3.3.6 that education should encourage and enable children and young people to look outwards to their community, region, nation and the World, recognising the unique contribution they can make to the benefit of all;
- 3.3.7 that we are stronger and more effective working together within our schools, communities and across the Partnership.
- 3.3.8 Furthermore the Partnership will be based on the Co-operative Values of self-help, self-responsibility, democracy, equality, equity and solidarity. In our

dealings as a Partnership we will demonstrate the ethical values of honesty, openness, social responsibility and caring for others.

### **3.4 Initial Priorities of the Wharfe Valley Learning Partnership**

- 3.4.1 To build upon existing partnership work and good practice within the WVLP schools by developing sustainable structures to secure effective collaboration and co-operation for the future.
- 3.4.2 To work together as partners, pooling our knowledge, skills and resources, to continue to improve and enrich the quality of educational provision across the partnership, by bringing new learning experiences and development opportunities to our pupils, staff and communities.
- 3.4.3 To ensure our local focus remains sharp and responsive to the developing national educational landscape, seizing the opportunities that will most benefit our schools and communities.
- 3.4.4 To collaborate to maximise the funding available and, through the Trust's charitable status, attract further funding and investment opportunities for the benefit of our children and young people, schools and communities.

### **3.5 Benefits from the Wharfe Valley Learning Partnership**

- 3.5.1 Through collaboration within the WVLP standards of educational achievement will be maintained at their current high level and raised in areas where they are currently weaker. This will in turn raise standards across the area through other schools engaging with WVLP schools and through raising of expectations in line with those of the WVLP. This will lead to improved outcomes for children and young people.
- 3.5.2 The opportunity to develop innovative approaches in terms of practise, organisation and resourcing, for example shared SEN support for smaller schools, the development of curriculum models tailored to our communities etc
- 3.5.3 A sustainable model of collaboration in the face of competitive pressures through continual reinvestment of local educational resources in local school development. This will enable long term planning of learning development and improvement projects. It will also ensure that collaboration is not put in jeopardy through leadership changes as WVLP schools will have commitment to the partnership.
- 3.5.4 There will be benefits in terms of prestige and profile for the area as the WVLP becomes an exemplar of good practice in education and develops innovative solutions to the challenges of the current educational climate. This is likely to attract more engagement with educational provision from outside partners within our communities and beyond.
- 3.5.5 The maintenance of strong schools within each of our communities, with all the demonstrable benefits that this brings, particularly in village settings, for example enhanced local identity, enhanced local facilities and availability of services etc.
- 3.5.6 Better value for money in the sphere of education in our area, as every pound of education funding is made, through collaboration and collective negotiation, to stretch further. Through grant applications by the WVLP for

specific projects more funding will be drawn into education provision in the area.

### **3.6 Partnership Both Within the Trust and With Others**

- 3.6.1 The WVLP will promote and lead to heightened collaboration between schools that have chosen to be part of the WVLP, there will be however continued relationships with those schools who have chosen not to be part of this collaboration. This will particularly be the case in broader partnerships with children's services through the cluster model, overseen by the current Joint Collaborative Committee, which will have representatives from WVLP and non WVLP schools.
- 3.6.2 The WVLP will enable a co-ordinated engagement with other partners, such as Leeds City Council, local elected members, local business, the voluntary sector etc to better achieve the shared goals of improving outcomes and opportunities in our communities.
- 3.6.3 It has been key to the development of the plans for the WVLP that it is a co-operative model in which schools maintain their independence and control over their own management and governance. WVLP schools have specifically rejected other Trust models that risk a single large controlling school and models that are specifically intended to develop a feeder relationship between primary and secondary settings. In the WVLP all the school will have equal voice, despite their size. The trust will support effective transitions from primary to both local secondary schools and support parents choice to these or other secondary provision.

## **4. Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Consultation and engagement has followed an open and transparent approach and meets the governance requirements on schools changing their constitution. The process has been supported through both an experienced trust facilitator and advice from the local authority governance support service, as required.
- 4.1.2 Those schools converting from Community Schools to Foundations Schools, then joining the WVLP have had to undertake a full legal consultation process. This is currently in its final phase. Consultation meetings have been held with all stakeholders, including a well publicised public meeting, at which all issues raised were discussed. The overwhelming response from the first phase of consultation was positive and supportive to the plans. The final phase of consultation is nearing completion.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 All WVLP schools will remain fully inclusive schools.

### **4.3 Council policies and City Priorities**

4.3.1 The WVLP will have Leeds City Council as an external Partner, with representation on the Trust Board. It will support council and city priorities including attendance and attainment improvements for all schooling phases. Support the broader Children and Young People's Plan objectives through participation in partnership and cluster working. WVLP supports the overall school improvement strategy for the city through increased peer support and development between and by schools through mutual challenge. WVLP will support city priorities for overall school sufficiency by providing a robust educational partnership able to support individual schools in expansion or through support for new provision wishing to join the trust.

#### **4.4 Resources and value for money**

4.4.1 Any funding of the WVLP will come initially from the schools involved, although it may well be the case that the schools will collaborate to access other streams of funding such as grants for specific projects. It is also strongly anticipated that there will be cost savings for schools through collaboration and collective negotiation. This will lead to improved value for money from the current educational funding coming into the area.

4.4.2 Staff will be employed by their schools, in the same way that Voluntary Controlled Church schools employ their staff. There will, however, be no changes to staff terms and conditions. A consultation meeting was held with education unions and the outcome of the meeting was their support for the proposals.

4.4.3 The land and buildings of the three member schools will be held in trust by the WVLP on behalf of the schools. No decisions with regards to land and buildings can be taken by the Trust Board without the full support of the specific school Governing Body.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There is no exempt or confidential information in this report.

4.5.2 The report is not eligible for call in.

#### **4.6 Risk Management**

4.6.1 The EPOS Family of Schools have considered various options and associated risks before developing proposals for the WVLP.

### **5. Conclusions**

5.1 The WVLP will bring benefits to WVLP schools and their local communities, through enhanced educational provision and through co-ordinated engagement with the wider range of community priorities. It will also benefit the wider area through the engagement of the WVLP with other schools, organisations and communities within the area and the increased reputation an effective and successful Trust will bring.

### **6. Recommendations**

6.1 To note the interest of the nine identified schools in forming a trust and the benefits proposed.

- 6.2 To note the public and governance consultation undertaken to date in relation to the proposals
- 6.3 To seek support from the Area Committee for the trust and its ambition for educational excellence in the area it will serve.

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Report author: Lucy Jackson /Liz Bailey  
Tel: 0113 395 2881

**Report of Cllr N Buckley Outer North East Health and Well Being Lead**

**Report to Outer North East Area Committee**

**Date: 2<sup>nd</sup> December 2013**

**Subject: Area Public Health update**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

Area Committees now have one Councillor with a remit for Health and Wellbeing. It is a key role in influencing and participating in health and wellbeing decisions and reducing inequalities in health. It enables the Area Lead to understand the linkages between the citywide Joint Health and Well Being Strategy steered by the Health and Wellbeing Board and locality level actions addressing local needs within an area committee.

**The Area Committee is asked to:**

- Note the new arrangements in Leeds City Council around providing local leadership for public health
- Understand the role of the Area Lead member for Health and Wellbeing
- Note the public health work that is currently being delivered in the Area Committee boundaries
- Note how public health work in the Outer North East Area is developing

**Recommendations**

The Area Committee is requested to note the changes in terms of Leeds City Council's responsibility around public health; recognise and support the Area Lead member for Health and Wellbeing role and make suggestions for future development of the public health agenda

## **1 Purpose of this report**

- 1.1 The purpose of this report is to outline the action being taken to discharge the Statutory responsibilities of Leeds City Council, to lead and deliver the public health agenda, raise awareness of the Area Lead member for Health and Wellbeing, inform the Area committee of the current position regarding public health work in the Outer North East Area Committee and set the scene for future progress.

## **2 Background information**

- 2.2 Following political changes at a national level in 2010, Primary Care Trusts were abolished in spring 2013 and accountability for the delivery of public health moved to Local Authorities, supported by the appointment of a Director of Public Health, Dr Ian Cameron.
- 2.3 Simultaneously the 3 Clinical Commissioning Groups became responsible for commissioning healthcare services, based on the health needs assessments of their local populations. Leeds North CCG cover this area. The Consultant in Public Health for the ENE is also on the Board of the CCG.
- 2.4 The Health and Wellbeing Board is now a statutory committee of Leeds City Council and has a range of statutory functions including publishing a Joint Strategic Needs Assessment (JSNA), a Joint Health and Wellbeing Strategy (JHWBS) and reviewing / monitoring the extent to which Clinical Commissioning Groups and the Local Authority have taken due regard of the JSNA and the JHWBS in their commissioning plans. It will also encourage integrated working and a partnership approach in relation to arrangements for providing health, health-related or social care services.

## **3 Main issues**

- 3.1 Leeds City Council now has a new responsibility to provide local leadership for public health, underpinned by new statutory functions, dedicated resources and a broader expert public health team. A ring fenced grant, transferred to the Local Authority will deliver Public Health Outcomes across four domains: Improving the Wider Determinants of Health; Health Improvement; Health Protection ;Healthcare Public Health

There are five mandated services which have been transferred:

- Protecting the health of the local population
- Ensuring NHS commissioners receive the public health advice they need
- Appropriate access to sexual health services
- The National Child Measurement programme
- NHS Health Check

One of the Best Council objectives is focused on providing high quality public health services. This will be measured by 5 indicators; an increase in successful completion of drug and alcohol treatment; increase in the number of people



accessing stop smoking services; increase in HIV testing in men who have sex with men; increase in uptake of the NHS Health Check in areas of greatest health inequality; and that each LCC directorate and CCG business plan includes action that contributes to the health and well-being strategy priorities.

- 3.2 A Health and Wellbeing Board has now been established as a statutory committee of Leeds City Council and it has published a Joint Health and Wellbeing Strategy for Leeds (2013 – 2015). The overall vision is that Leeds will be a healthy and caring city for all ages, with a working principle that our actions will ensure that people who are the poorest will improve their health the fastest.

It has 5 Outcomes:

People will live longer and have healthier lives  
People will full, active and independent lives  
People's quality of life will be improved by access to quality services  
People will be involved in decisions made about them  
People will live in healthy and sustainable communities

And four commitments:

- Support more people to choose healthy lifestyles
- Ensure everyone will have the best start in life
- Improve peoples mental health and wellbeing
- Increase the number of people supported to live safely in their own home

- 3.3 A review of area working was accepted at full Council on the 22<sup>nd</sup> May 2013 and Area Leads for Health and Wellbeing (ALHWB) have been created which are intrinsically linked to the area committee structure. This role provides a Member focus on Health and Wellbeing, supports the area committee Chair and maintains close links with Cllr Mulherin, the Executive Member for Health and Chair of the Health and Wellbeing Board.

- 3.4 The role provides the opportunity to continue to impact positively on local people's lives by:

- Making sure and checking that actions are being taken to improve the health and wellbeing of local people
- Including the JSNA and Joint Health and Wellbeing Strategy, in priority setting across the area committee and ensuring the implementation of the Joint Health and Wellbeing Strategy at local level through the active engagement of elected members and local authority services.
- Providing local leadership to improve "the health of the poorest, fastest" in line with our ambition to be the best city for health and wellbeing.
- Ensuring a focus on delivery of the four commitments of the JHWBS at a local level
- Championing partnership working and the integration of health and wellbeing / healthcare services and initiatives by building links with local GPs and CCGs and the third sector

- Working closely with other Area Leads e.g. for Children’s Services and Adult Social Care to ensure work is co-ordinated and makes sense for local people and communities.
- Identifying, understanding and helping address the health and wellbeing needs of local people and the issues and barriers they encounter, and ensuring that local issues are recognised in health assessment, planning and decision-making at a citywide level.

3.5 The 3 ENE Area Lead Members for Health and Wellbeing are supported by the Consultant in Public Health for the ENE and the Area Health and Well Being Improvement Manager. The Area Health and Well Being Manager post and that of the corresponding Health Improvement Officer is now incorporated within the locality Public Health team led by a Consultant in Public Health ( Chief Officer)

Activities from the last year are reported on is shown at Appendix A, along with an update on public health data

The Health and Wellbeing Partnership is currently being restructured to become an Area Health and Wellbeing Executive Group. This will accommodate and strengthen reporting arrangements between neighbourhood Health and Wellbeing Partnership Groups and will be a sub group of the Area Leadership Team. It will also provide support for the Area Leads to exert influence in terms of Health and Wellbeing at local and citywide level through the Health and Wellbeing Board Corporate Considerations

The revised working arrangements have been drawn up as a direct response to ensure Leeds City Council can effectively discharge its new responsibility in terms of improving public health.

#### **4 Consultation and Engagement**

There has been considerable consultation with stakeholders within Leeds City Council, the Health and Wellbeing Board and Leeds North Clinical Commissioning Group. There hasn’t been formal consultation with the public, but the new arrangements are intended to provide a greater accountability for delivery of community felt needs and outcomes

#### **5 Equality and Diversity / Cohesion and Integration**

The new arrangements are not envisaged to impact adversely, or reinforce inequalities of health for any group.

#### **6 Council policies and City Priorities**

The work is developing in line with the City Priority plan, the leadership of the Chair of the Health and Wellbeing Board and the Health and Wellbeing Strategy

#### **7 Resources and value for money**

It is not anticipated that this way of working will incur any additional resources.

#### **8 Legal Implications, Access to Information and Call In**

None

## **9 Risk Management**

None

## **10 Conclusions**

This way of working is expected to provide the Area Committee with a comprehensive and regular account of health and wellbeing activity taking place in the local area. It provides the local Health and Well Being Area Leads with a key role in influencing and participating in health decisions and reducing inequalities in health. It also enables the Area Health and Well Being Lead Member to understand the linkages between and champion broader approaches to tackle the wider determinants, lifestyle factors and inequalities in healthcare through partnership approaches at a locality level.

## **11 Recommendations**

The Area Committee is requested to note the changes in terms of Leeds City Council's responsibility around public health; recognise/support the Area Lead for Health and Wellbeing role and make suggestions for future development of the public health agenda

## **APPENDIX A**

### **Outer North East Area Committee Need and Activity 2012/13**

#### **1. Overarching Indicator - Life Expectancy**

This Area Committee has a generally older and healthier population overall and fewer adults aged under 40yrs than Leeds as a whole. The majority of individuals (70%) are of White background and life expectancy is generally high. Data from 2009-11, shows life expectancy at birth in the best scoring MSOA (Wetherby West) is high at 88.3yrs (all persons) compared to deprived Leeds at 76.4yrs (all persons) but there is still variation with the lowest scoring MSOAs (Wetherby East, Thorp Arch and Walton and Moor Allerton) having shorter life expectancy, the lowest of which is 77.2yrs.

#### **2. People will live longer and have healthier lives -Premature mortality**

There is also some variation in terms of premature all-cause mortality (deaths under 75yrs). Moor Allerton has the highest premature mortality rate for the Area Committee with a rate of 320 per 100,000( Directly Standardised Rate), compared to 449 per 100,000 for deprived Leeds and 123.6 per 100,000, for Wetherby West.

In terms of the main causes of premature mortality (Cancer/Circulatory disease and Respiratory disease) mortality rates are below the rates for the deprived areas of Leeds, and on a downward trend. However, there is still great variation across the Area Committee with rates highest for circulatory disease and cancer in Moor Allerton and for respiratory disease in Wetherby East, Thorp Arch and Walton. Women living in this area have a particularly high respiratory mortality rate, which is higher than that of deprived Leeds, but not reflected in the recorded rate of COPD or smoking in the area.

#### **3. Choosing Healthy lifestyles and access to screening -Recorded Prevalence**

GP (Directly Standardised Data) 2012-13, (which only reflects patients recorded on the GP system), shows considerably fewer people smoking than in deprived Leeds, fewer obese adults and fewer individuals with Chronic Obstructive Pulmonary disease. However, when taken at MSOA level, Moor Allerton MSOA has 24,157.6 per 100,000 people defined as obese, compared with 21,525.6 per 100,000 in Leeds residents generally and 26,150 per 100,000 in Leeds deprived.

In terms of smoking, Moor Allerton's rate of 24,019 per 100,000 is the highest in the Outer North East Area Committee, but still low, compared to the Leeds deprived rate of 33,572 per 100,000. This also translates into higher rates of Chronic Obstructive Pulmonary Disease in this population (1878.0 per 100,000) compared to the rest of Outer North East, but not compared to deprived Leeds, which has a rate of 2,933.8 per 100,000 .

Diabetes rates are also considerably lower than the deprived fifth of Leeds, but again with the exception of Moor Allerton MSOA, which is almost as high as the Leeds deprived rate. However, high recorded rates can be seen in a positive light, if the outcome is lower premature mortality. For example, Alwoodley West has the lowest premature mortality from cancer in the Area Committee, but the highest recorded (DSR) rate.

#### **4. Alcohol Admissions**

In terms of alcohol specific admissions to hospital, rates for the Area Committee generally are not particularly high, compared to the Leeds deprived rate of 10.6 per 1,000 (All persons), but there is wide variation. The Wetherby East, Thorp Arch and Walton ( All persons) rate, is far higher than other MSOAs at 7 per 1,000 and particularly compared to Bardsey at 1.3 per 1,000. The female rate in the highest MSOA, is, at 5.7 per 1,000, just below the Leeds deprived rate of 6.3 per 1,000. Reducing alcohol related harm in specific areas and sub populations therefore appears to be one of the main issues for this Area Committee and is an area of work where the East North East Public Health Team has targeted staff/agencies working in Outer North East.

#### **5. Best Start - Childhood obesity**

In terms of obese children aged 10-11yrs, the Outer North East Area Committee shows an increase in healthy weight children from 64.4% in 2009/10 to 70.5% in 2011/12. It shows a decrease in obese children of the same age, but also a trend towards an increase in underweight children over the same period.

In terms of reception year children there is an increase in obese children from 5.7% to 6.8% and a slight decrease in healthy weight children. The trends are not consistent and the percentage increase/decreases are small, but more work with families and young children in relation to physical activity and healthy eating would be beneficial.

#### **6. People's quality of life will be improved by access to quality services Improving peoples' mental health**

Some work around mental health, based on local health needs assessment has been developed and is continuing under the support of Northcall. Data around mental health needs across Leeds, including East North East has recently become available and once this has been analysed, will be used to inform future work. 5K public health locality funding has been allocated across the ENE area to fund mental health awareness training and needs in the Outer North East will be taken into consideration, when advertising and delivering this activity.

#### **7. East North East Public Health Area specific activity 2012-2013.**

The table below shows public health activity that has taken place, or is in the process of being developed in Outer North East over the last year. This activity has been planned on the basis of the information presented in the 2012 Joint Strategic Needs Assessment.

**Please note this does not include all the citywide Public Health work programmes and commissioned services which will impact on the Area Committee (e.g Healthy living /alcohol, drugs, and smoking/older people and long term conditions/health protection/mental health/children), or the detail of the public health work within North CCG.**

## Outer East Area Committee

<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcomes</b>
Moor Allerton	Smoking rate of 24,019 per 100,000, is the highest in the ENE Area Committee.	Stoptober Campaign High profile campaign aimed at encouraging smokers to stop for 28 days, providing impetus to quit permanently.	Reduction in smoking prevalence.
Moor Allerton	Health Needs Assessment showed mental ill health in community was a key concern of agencies working in the neighbourhood.	Delivered a 'Changing Minds' course Spring 2013.  Evidence provided through Health Needs Assessment supported funding for continuation.	16 people attended the sessions. 6 elected to continue meeting to self- support via Northcall.  Northcall now has 12 more people participating in further course.
Lingfields / Cranmer Bank - Moor Allerton	Within the 10% most deprived areas nationally.	Commissioning of Zest to deliver specific healthy living / health and well-being activity in the lowest 10% SOAs in ENE Leeds.	Delivery of physical activity sessions, cook and eat sessions; promoting social inclusion, financial inclusion and addressing fuel poverty. Supporting people to access other services.
Lingfields / Cranmer Bank - Moor Allerton	Within the 10% most deprived areas nationally	Parent and children physical activity sessions during June/July 2013.	38 hard to engage individuals took part in a variety of physical activities which were designed to improve parent/child interaction. Was successful and intention to repeat 2014.
Moor Allerton	Partly within the 10% most deprived areas nationally.	Public health support and advice to Moor Allerton Partnership.	Work of partnership is evidence and needs based.
Wetherby Moor Allerton	Higher levels of alcohol specific admissions to hospital.  Training devised as a result of non-health professionals wishing to help those using alcohol to be able to keep within limits and access appropriate help when necessary.	Training for non-health professionals to deliver Audit C in January 2014-identify, support and signpost/refer people who are drinking above recommended limits appropriately.	Agencies in daily contact with individuals will be able to identify and refer people before they become dependent drinkers.
Wetherby	Higher levels of alcohol specific admissions to hospital	Alcohol Awareness Briefing to Wetherby Tasking Team 22 <sup>nd</sup> November 2012. Discussed local situation & possible action Updated about alcohol awareness week activity and discussed further training needs	15 Task Group members attended and felt that further training would be beneficial Audit C training for non-clinical professionals now arranged on the back of this briefing (January 2014). Currently have 41 individuals signed up for this training

<b>MSOA</b>	<b>Evidence of need</b>	<b>Activity</b>	<b>Outcomes</b>
Wetherby / Bardsey / Scarcroft	Wider support for older people.	Facilitated a workshop for the Integrated health and Social Care Team and local GPs with WISE and Carers Leeds focussed on providing holistic support for older people.	Bid from WISE has been put forward for increased activity from the recurrent ASC funding.
Wetherby	High rates of alcohol related admissions to hospital highlighted in 2011 JSNA.	Supported the case for more resource to be allocated to enable people with alcohol dependencies receive timely and convenient treatment.	Change in service provision - ADS (Alcohol and Drugs brief interventions service) now sited in Wetherby Health Centre. Healthy Lifestyle service also now running service from here.
Outer East North East-Part of ENE wide activity	Higher levels of alcohol specific admissions to hospital.	Partnership between WYMP, ADS, LCC Community Safety and Public Health now permits individuals committing appropriate alcohol related offences to attend an alcohol awareness course, resulting in FPN waiver.	Relevant police staff across whole of ENE now trained to refer. Scheme launched September 2013.  Intended to reduce the number of individuals drinking at higher than recommended levels and reduce repeat alcohol related Anti-Social Behaviour.
Outer East North East-Part of ENE wide activity		A Raising Awareness of Illegal Money Lending session was held in June 2013.  An illegal money lending clip was shown on Life Channel in GP Practices and Health Centres including Outer East.	30 staff from across ENE Leeds attended.  50 practices in ENE participated. Facts around illegal money lending and local support services highlighted.
Outer East North East-Part of ENE wide activity	Increased opportunities for community members to receive key health messages from non-health professionals.	A half day Health is Everyone's Business training session was delivered to housing professionals on 24 <sup>th</sup> October 2013.	19 staff trained-follow up will ascertain how training has been implemented.
Wetherby	Cold and damp housing has adverse effect on family physical and mental health.	Promotion of fuel poverty measures.	8 households from Wetherby assisted with fuel poverty measures between Apr 2012 - Apr 2013. Fewer adverse events through respiratory disease and admissions to hospital through cold related illness.

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Report author: Carole Clark  
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## Report of East North East Area Leader

## Report to Outer North East Area Committee

**Date: 2 December 2013**

## Subject: Environment Sub-Group

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Alwoodley, Harewood, Wetherby	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. The Outer North East Environment sub-group was established in July 2011 to oversee the Strategic direction for the improvement of service delivery and the quality of the environment for Alwoodley, Harewood and Wetherby wards
2. This report provides the area committee with the minutes of the latest meeting of the sub-group which took place on 14<sup>th</sup> November 2013.

## Recommendations

3. The Area Committee is requested to note the minutes of the Environment sub-committee, and, where appropriate, provide support in resolving any issues raised.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to provide the Area Committee with the minutes from the latest meeting of the Outer North East Environment sub-group which took place on 14<sup>th</sup> November 2013.

## **2 Background information**

- 2.1 The Environment Sub-group was set up by the Area Committee in July 2011.
- 2.2 Membership of the sub-group is one member from each ward. For 2013/14 membership is Cllr Buckley (Alwoodley Ward), Cllr Robinson (Harewood Ward) and Cllr Wilkinson (Wetherby Ward). Cllr Wilkinson chairs the meeting in his capacity as Outer North East area lead role for the Environment.
- 2.3 Officers attend from the East North East Environment Locality Team, Parks and Countryside, Housing, Refuse and Waste, and Continental Landscapes (grounds maintenance contract).
- 2.4 The sub-group meets four times per year.

## **3 Main issues**

- 3.1 The vision for the Environment sub-group is:

‘An Outer North East Leeds with a clean and tidy streetscape and high quality public green spaces that the whole community can enjoy and take pride in.’

- 3.2 The aims of the sub-group are:

- Strategic direction for the improvement of service delivery and the quality of the environment for Alwoodley, Harewood and Wetherby wards;
- A targeted response to local priorities;
- Better co-ordination of service delivery;
- Investment in the local environment.

- 3.3 A key role in achieving these aims is to closely monitor the performance and outcomes of the Environment Service Level Agreement (SLA, including in-year variations to the SLA, undertaking an annual review of the SLA and consideration of equality, diversity, community cohesion and community safety matters in relation to the delegation of Environment services.

- 3.4 The latest meeting of the Environment Sub-group took place on 14th November, 2013. Minutes of this meeting are attached at Appendix A to this report.

## **4 Corporate Considerations**

- 4.1 **Consultation and Engagement**

- 4.1.1 The Environment sub-group has responsibility for considering issues raised by Town and Parish Councils, and discuss and agree support for 'In Bloom' groups.
- 4.2 **Equality and Diversity / Cohesion and Integration**
- 4.2.1 The Environment sub-group has responsibility for considering equality, diversity, community cohesion and community safety matters in relation to the environment.
- 4.3 **Council policies and City Priorities**
- 4.3.1 The Environment sub-group has responsibility for ensuring that the Outer North East Area actively makes a contribution to Leeds becoming the Best City;
- 4.4 **Resources and value for money**
- 4.4.1 The Environment sub-group is supported by an officer from the East North East Area Support Team.
- 4.5 **Legal Implications, Access to Information and Call In**
- 4.5.1 The delegation of Environment services to Area Committees, via an approved Service Level Agreement, contributes significantly towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15.
- 4.5.2 In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Area Committees are not eligible for Call In.
- 4.5.3 There is no exempt or confidential information in this report.
- 4.6 **Risk Management**
- 4.6.1 There are no significant risks identified in this report.
- 5 Conclusions**
- 5.1 The Environment sub-group meets four times per year, and has specific responsibilities relating to Environment Issues, and the SLA. The minutes of the meeting are provided to this area committee.
- 6 Recommendations**
- 6.1 The Area Committee is requested to note the minutes of the Environment sub-committee, and where appropriate, provide support in resolving any issues raised.
- 7 Background documents<sup>1</sup>**
- 7.1 Outer North East Area Committee Environment Sub Group Terms of Reference;

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

7.2 Outer North East Area Committee, Service Level Agreement 2013/14.

# Outer North East



## Outer North East Area Committee Environmental Sub-Group

14 November 2013, 4:30pm  
Reginald Centre

Chair: Cllr Gerald Wilkinson

Present: Cllrs Wilkinson, Buckley and Robinson, Carole Clark (ENE Area Support Team, Laura Eagle, Bev Kirk (ENE Environmental Locality Team), Paul Ackroyd (Parks and Countryside), Ben Grabham (Refuse and Waste).

Apologies: John Woolmer

1.00	Matters arising:	Action
1.01	Allotments, Wetherby. The plans for the Thorp Arch housing development will include allotments.	
1.02	The 'Keep Wetherby Tidy' Charter was launched on 12 September, and follow up work has been undertaken by the Town Council to get local businesses, including Morrisons, on board.	
1.03	The barrier is now in place to prevent vehicle access to Rakehill Road from the Scholes end.	
1.04	Additional wild flower beds on Harrogate Road for the Tour de France. The position of these will be agreed, once it is clear where Tour de France spectators will be permitted to stand.	
1.05	Leeds Festival – the organisers will have a plan of action for dealing with the mud, should it rain over the festival weekend next year.	
2.00	<b>Waste and Recycling</b>	
2.01	The alternative weekly bin collection service is ready to go from Monday 18th November. Some locations, ie those which are difficult to access and high rise and maisonette type properties, are not going onto the new arrangement. Residents not on the new system will be getting new calendars showing collection dates for 2014.	

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2.02	All Town and Parish Councils have been informed about the scheme.	
2.03	Councillor Wilkinson made reference to a letter in the Wetherby News about bins not being put back where they were left. BG responded that the crews have been told to put bins back in the same place they were left.	
2.04	Cllr Robinson raised an issue in Scarcroft where a bin lorry had parked on private land and leaked oil. BG to investigate.	BG
<b>3.00</b>	<b>Parks and Countryside</b>	
3.01	11 new apprentices have been set on; another 6 will be set on next year.	
3.02	All the public bonfire events in parks were a success. PA to find out the cost of the bonfire events.	PA
3.03	The following villages and establishments were successful in the In Bloom Awards 2013:  Yorkshire in Bloom Scholes – Gold; Shadwell - Gold and Category winner; Harewood House – Gold; The Black Swan, Barwick in Elmet – Silver; The Gascoigne Arms, Barwick in Elmet – Silver; The New Inn, Barwick in Elmet – Silver; All Saints Church – Silver Gilt; Barwick Methodist Church – Silver Gilt  Britain in Bloom: Barwick in Elmet - Gold, and John Tinker from Barwick in Bloom won a Britain in Bloom community champion award.	
3.04	Jarvis Roundabout, Wetherby is still awaiting the stone horse.	
3.05	The Harewood ward members have expressed an interest in planting more trees. PA to check locations with Cllr Rachael Procter, and provide costings for CC.	
3.06	The Crescent – Forestry have confirmed that they will replace the dead tree with the new one sourced by PA. PA to check this is done. This is a 'one off' replacement, generally trees that die are not replaced by Parks and Countryside, unless funding can be identified.	PA
<b>4.00</b>	<b>Grounds Maintenance</b>	
4.01	Report provided from the contractor, Continental Landscapes. Generally going well, although Linton Village have made some complaints; they are	

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	interested in taking on the contract for themselves and are in discussions with Simon Frosdick. CC to invite Simon Frosdick and a representative from Continental Landscapes to the next Outer North East Parish and Town Council meeting on 23 January 2014.	CC
<b>5.00</b>	<b>Environmental Delegation</b>	
5.01	Mobile Cleansing Service, funding has been approved by the area committee to support this – Cllr Wilkinson asked for an update for the Area Committee meeting.	LE/JW
5.02	Collection of white bags in Wetherby, LE has arranged for bags to be left at Wetherby One Stop Centre, Wetherby Police Station and Wetherby Fire Station. From next week there should be no white bags visible on the street.	
5.03	Sites of concern are being checked each Monday. LE will keep councillors informed of outputs. Cllrs are welcome to join the officer who is doing the inspections. LE can provide photos of fly tipping examples with details of what action is taken. CCTV can be put in place in areas where there is persistent fly tipping.	
5.05	Cars for sale of grass verges – BK can service a legal notice in the form of a sticker which is put on the car.	
<b>6.00</b>	<b>Any other business</b>	
6.01	None	
<b>7.00</b>	<b>Date and time of meetings for 2014</b>	
	CC to set dates for 2014.	CC

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**Report of East North East Area Leader**

**Report to Outer North East Area Committee**

**Date: 2<sup>nd</sup> December 2013**

**Subject: Area Committee Business Plan Update**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Alwoodley, Harewood, Wetherby
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

This report provides a summary of key activities and projects in the Outer North East area which support the area committee business plan priorities.

It also provides an outline of how the priorities for 2014/15 will be prepared.

**Recommendations**

The area committee is asked to note the contents of the report and approve the arrangements for preparation of the business plan priorities for 2014/15.

**1 Purpose of this report**

- 1.1 The purpose of this report is to provide the Area Committee with an update on the business plan priorities 2013/14, and to inform the area committee how the 2014/15 priorities will be prepared.

**2 Background information**

- 2.1 Area Committee Business Plans were developed to provide a consistent approach and framework across the City.

2.2 The Area Committee Business plan provides comprehensive information about the Area committee and the area it serves, including the area committee's priorities for the year. It is refreshed annually. The priorities are monitored at the Area Committee meetings and are performance managed quarterly.

2.3 The priorities for the Area Committee provided a local interpretation on the City Priority Plan 2011 - 2015 which supports the long term vision for Leeds to be locally and internationally recognised as the best city in the UK.

### **3 Business plan priority update 2013/14**

#### **3.4 Health and Wellbeing**

3.4.0 Wetherby in Support of the Elderly (WISE) provide a range of activities for older people.

3.4.1 They hold memory cafes at Boston Spa and Collingham on a monthly basis. They have various entertainers, speakers, and crafts, and are well attended and well received. Sessions at the memory cafes have included a singer, a pamper afternoon of hand massage which was enjoyed by all, entertainment provided by local school children, an ice cream parlour and an African drum workshop.

3.4.2 WISE also run sessions at Northgates House which have included a pamper session with a hand massage and Reiki, entertainers and singers.

3.4.3 Primrose Hill and Ashfield nursing homes have been provided with monthly entertainment, including musical and exercise activities, which also involve the local community.

3.4.4 WISE are running a weekly Zumba Gold and a seated exercise group, both of which are well attended. A number of people with mobility problems have joined the group and have given very positive feedback on the benefits they are feeling of movement and exercise. They also have a weekly knitting group, plus a poetry group which is in the process of putting together a publication of all the work being created.

3.4.5 WISE say: 'Thank you to the area committee for the continued support allowing the continuation of these groups'.

3.4.6 MAECare also provide a range of activities for older people in the Moor Allerton and Shadwell areas. Further information about MAECare is including under the section on the Moor Allerton Partnership.

3.4.7 Over the summer holidays a programme of sports and activities was funded by the area committee, with some sessions being very well attended, and others having little or no take up. These sessions were reported on in the Wellbeing report for the October area committee meeting.

3.4.8 Fuel Poverty - Recommendation 8 from the Scrutiny Inquiry Report into poverty, April 2012, was:

(i) That Area Committees nominate a Fuel Poverty Champion to drive forward local action in addressing fuel poverty problems associated with their particular areas.

(ii) That the Area Committee Fuel Poverty Champions liaise with their respective Locality Health and Wellbeing Improvement Managers to agree the appointment of one Fuel Poverty Champion from each of the 3 localities onto the Leeds Affordable Warmth Partnership.

3.4.9 Currently, this Area Committee does not have a Fuel Poverty Champion, and therefore needs to appoint a member to this position. The role of the Fuel Poverty Champion sits closest with that of the Area Lead Member for Health, Wellbeing and Adult Social Care. Therefore it is recommended that the area committee appoint a Fuel Poverty Champion, and in the first instance offer the role to the Area Lead Member for Health, Wellbeing and Adult Social Care.

3.4.10 The Area Committee has funded the following projects which support this priority:

<b>Organisation</b>	<b>Project</b>	<b>Total cost of project</b>	<b>Wellbeing awarded</b>
WISE	Memory Cafes, Socials and Carers Support Group	£3,400	£3,400
MAECare	Partnership and wellbeing for older people	£18,260	£10,667
LCC Sport and Active Lifestyles	Family Sport & Active Lifestyles Activity	£1488	£1000

### **3.5 Business**

3.5.0 The area committee received a report from the Council's Employment and skills service at its October area committee which provided an update on employment and skills activities in Leeds, delivered through the Council's Employment and Skills service.

3.5.1 Volunteering is recognised as an effective means for people to gain experience to help them find employment. A range of volunteering opportunities is available in the Outer North East area. For example, Northcall has over twenty people supporting it on a voluntary basis. Their café is run by volunteers, and has recently undergone a face lift and significant re-organisation thanks to the drive and enthusiasm of volunteers.

3.5.2 Wetherby in Support of the Elderly (WISE) offer volunteering activities in their community cafes, or helping out as a befriender. MAECare also rely on volunteer help and there are opportunities for people to volunteer as a driver, or helping with an activity, or giving practical support to an older person at home.

### **3.6 Children and Young People**

- 3.6.1 The Area Committee receives a detailed report on the delivery of Children's Services in March and September each year.
- 3.6.2 As part of the restructuring of the council youth service, the area committee has delegated responsibility for universal activities for children and young people aged 8 – 17. The budget allocated for the Outer North East Area Committee for this delegation is £20499 in 2013/14 and £40997 in 2014/15. This has been split between the three wards on the basis of the population figures for children and young people. The area lead member for Children's Services is developing proposals for spending this funding. Details of the applications received are in a separate report to this meeting.
- 3.6.3 Area Support teams are supporting Children's Services colleagues in their work to enable Area Committee's to influence and guide geographically targeted youth work in their localities. Following an initial meeting in November officers are planning a series of Area Committee based workshops. The purpose of the workshops will be to provide information to Members on the overall Youth Offer (including delegated Activity funds) and to enable members to shape a Service Level Agreement and have their say on how influence will work in practice. These meetings will take place in January 2014. Ahead of these meetings the Youth Offer team are meeting locally with Area Committee Chairs/Area Committee Children's Leads to discuss local priorities/ current youth work delivery. These local meetings will provide opportunities for Area Committees to influence youth work delivery in advance of a final Service Level Agreement.
- 3.6.4 The Boston Spa and Villages South and Wetherby and Villages West EPOSS clusters are within the Outer North East area committee. About three quarters of the population of the Alwoodley cluster are also in this area's committee area.
- 3.6.5 Wetherby, Boston Spa and Alwoodley Children's Centres are providing a range of activities for families including toddler groups, grandparent groups, parenting courses and Job Centre Plus sessions.
- 3.6.6 The voluntary, community and faith sector also provide support and services for young people in the area. For example, Moortown Baptist Church provides a wide range of activities for children and young people. Wetherby Community Radio run a project at Barleyfields Community Centre in conjunction with the Council's youth service providing accredited training in radio recording, editing and production skills.
- 3.6.7 The Barleyfields Radio project has now moved from Barleyfields Community Centre to the new training centre at Tempo FM studio centre in Wetherby One Stop Centre. Members of the radio project assisted at a number of Tempo outside broadcast events in Wetherby over the summer. 3rd Wetherby Guides had an enjoyable evening testing their skills by recording Tempo jingles and participating in a live radio show.
- 3.6.8 A long standing member of the radio project left the group in September to start a radio course studying Media Studies and Journalism, and acknowledge that the experience with Tempo FM helped her to secure a university place. This is the

third member of the group that has secured a university place based on their experience with Tempo FM.

3.6.9 The Area Committee has funded the following projects which support this priority:

<b>Organisation</b>	<b>Project</b>	<b>Total cost of project</b>	<b>Wellbeing awarded</b>
LCC Sport and Active Lifestyles	Lifestyle and multi-sport activities	£2445	£2445
	Leadership awards	£2498	£2498
Wetherby Community Radio Ltd	Barleyfields Radio Project	£2000	£1000

### **3.7 Supporting Communities**

- 3.7.1 Support for local organisations - There are a large number of voluntary organisations including village hall committees, in bloom groups, sports and leisure clubs. The council supports these groups in providing local activities and events through providing advice, support and resources.
- 3.7.2 Organisations can apply for small grants from the Outer North East area committee to support their activities. So far this year xxx has been awarded to organisations; details are in the budget report.
- 3.7.3 The Area Committee has delegated responsibility for Treetops Community Centre in Alwoodley Ward and Barleyfields Community Centre in Wetherby Ward.
- 3.7.4 The area committee pays expenses for a volunteer key holder to open Treetops Community Centre for those groups who do not wish to be keyholders themselves. This successful arrangement has been in place since early 2012.
- 3.7.5 With support from the wellbeing fund, Shadwell war memorial has been renovated, and will be re dedicated as part of the World War I centenary celebrations in 2014. This project involved cleaning, repointing and re-cutting the lettering, and is of great importance to the village.
- 3.7.6 Crime and anti-social behaviour - The Area Committee receives an annual performance report from the Divisional Community Safety Partnership each July.
- 3.7.7 Tasking meetings take place every six weeks, and provide an opportunity for agencies to share information and problem solve crime, anti-social behaviour and environmental issues.
- 3.7.8 The communities in Alwoodley ward are in the Roundhay, Alwoodley Moortown Neighbourhood Policing area. The priorities for this area are:
- To prevent, reduce, and detect burglaries throughout the area;
  - To tackle anti-social behaviour (including mini motos and off road bikes) and drug dealing in Cranmer Bank estate;

- To tackle theft from motor vehicles across the ward.

3.7.9 Wetherby and Harewood Neighbourhood Policing Team cover all the communities within Wetherby and Harewood wards. The priorities for all the villages this area are:

- Anti social use of vehicles including excessive speed, driving on land and inconsiderate parking;
- Burglary of domestic outbuildings, farm buildings and crime relating to agriculture and equestrian pursuits;
- Poaching & fly tipping.

3.7.10 The priorities for Wetherby Town are:

- Supporting vulnerable people and other agencies who work with such people within our community;
- Anti social behaviour and vehicle use including litter and fly tipping within the town and residential areas including Sandringham Park, other public recreational areas and roadside parking places;
- Supporting local retail traders by tackling shop theft and purse theft within the Town Market area and Horsefair retail centre.

3.7.11 On 26th October, following complaints from residents, a local PCSO and PC carried out speed checks on Church Causeway at Thorp Arch. A number of vehicles were checked with the speed gun; one driver was formally dealt with.

3.7.12 To combat burglaries, PCSOs are continuing to do security checks on private homes and provide advice on how to get new locks fitted. One option is through Wetherby Crime Prevention Panel who has fitted 362 locks to 134 homes.

3.7.13 The Area Committee has provided funding to purchase 250 trembler alarms for victims of burglary in Alwoodley. The alarms are triggered by vibrations and are very popular with residents who have received them. PCSOs visit victims and provide trembler alarms as well as crime prevention advice and reassurance.

3.7.14 Community groups can apply for Proceeds of Crime funding (POCA). This is a pot of money which is available to fund community activities and projects when goods and money are taken back from criminals.

3.7.15 The three day Leeds Festival took place over the August Bank holiday. The event organisers – Festival Republic made preparations in partnership with Highways, Leeds City Council and West Yorkshire Police to ensure the festival ran smoothly and caused minimum disruption. Despite over 70,000 people attending the Festival, just 28 arrests which were made largely for public order, assault and drugs related offences.

- 3.7.16 The Area Committee environmental sub-group oversees the strategic direction for the improvement of service delivery and the quality of the environment for Alwoodley, Harewood and Wetherby wards. Membership of the sub-group includes one member from each ward; officers attend from the Environmental Locality Team, Parks and Countryside, Housing, and Continental Landscapes. The purpose of the group is to oversee the Environmental delegation and other environmental issues in the area including parks and countryside issues, derelict and nuisance buildings allotments and grounds maintenance. The Environmental Locality Team manager provides a twice yearly performance report to the Area Committee.
- 3.7.17 Funding from the wellbeing fund contributed towards the cost of logs and tree planting on Paradise Way, near Bramham to prevent illegal use of the land by travellers. This scheme is proving successful so far in preventing access to the land.
- 3.7.18 Wellbeing funding is also used to pay for grit bins for locations which do not meet the council's criteria for having a grit bin. In previous years the area committee has provided 22 grit bins, and this year funding has been approved for a further 10 together with funding to refill the bins.
- 3.7.19 There are fifteen parish councils plus Wetherby Town Council in the Outer North East area.
- 3.7.20 The Outer North East Parish and Town Council forum provides an opportunity for discussion and consultation with the parish councils in the Outer North East area. Four forum meetings are held each year, and all four have now been held this year. Minutes from this forum are reported to the Area Committee. The table provides details of meetings held:

<b>Date</b>	<b>Venue</b>	<b>Chair</b>	<b>Agenda items</b>
24 January 2013	Scarcroft Village Hall	Cllr Robinson	Superfast broadband Parish precepts Wetherby and Harewood Neighbourhood Policing) Environmental Locality Team Localism/Neighbourhood Plans Area Committee business plan priorities
25 April 2013	Boston Spa Children's Centre	Cllr Wilkinson	Welfare Reform Environmental Issues
11 July 2013	Shadwell Recreation Centre	Cllr Castle	Elmet Partnership of Schools and Services Digital Inclusion Environmental Issues Scrutiny Review
17 October	Wetherby Town Hall	Cllr Lamb	Breeze Culture Network New bin service

- 3.7.21 The Moor Allerton Priority Neighbourhood includes the Lingfields, Firtrees, and Cranmer areas in Outer North East Leeds bounded by Harrogate Road to the east, Nursery Lane to the north, and Black Moor Road to the east. To the south it extends over the ring road to Stonegate Road to include the Queenhills/Leafields area which is in Inner North East Leeds.
- 3.7.22 Delivery of the NIP action plan is the responsibility of the Moor Allerton Partnership (MAP), a partnership of statutory and voluntary organisations. The MAP partners include Leeds City Council, East North East Homes Leeds (ENEHL), Leeds Jewish Housing Association, West Yorkshire Police, Job Centre Plus, MAECare, Northcall, IGEN, Churches Together and Groundwork Leeds.
- 3.7.23 MAECare continue to have a contract with Leeds City Council Adult Social Care and have been successful in securing funding from Big Lottery for the Mind and Body project. The Mind and Body project is funded for five years and focuses on helping people enjoy the best physical and emotional wellbeing possible.
- 3.7.24 MAECare were awarded wellbeing funding of £10,667 for this year which is being used to support the work of a partnership co-ordinator whose role is to maintain and strengthen links with key organisations in the area to support older people to be involved in the community. The project includes:
- Intergenerational work: Volunteers continue to read at Allerton C of E primary school, Alwoodley Primary and Wigton Moor Primary. They have also started to develop initial plans to develop partnership at Shadwell Primary school. The total number of volunteers linked with schools is 20. MAECare have worked with Leeds Older People's Forum to produce a booklet providing examples of good practise to encourage organisations to develop intergenerational work.
  - Dementia Friendly communities: MAECare are continuing to deliver a monthly singing group with a focus on reminiscence and singing.
  - In order to explore the individual needs of members and carers who live with dementia, MAECare have conducted five interviews with members. This feedback has led to examine how we can best support those living with the disease and their carers.
  - They have also delivered dementia awareness sessions to 13 MAECare volunteers and 3 staff. Future plans involve delivering the session to housing officers, local Girl Guides and volunteers within local organisations.
  - Officers from MAECare chaired the Moor Allerton Older People's meeting which specifically focuses on dementia. This has enabled MAECare to develop an action plan focusing on dementia friendly communities which has been submitted to the Dementia Action Alliance. The action plan includes a faith and dementia event, and a community awareness event planned for early 2014.



- Closer working with GP practises and District Nursing – MAECare continue to work together with Integrated health and social care teams and have received 17 referrals as a result which include 9 individuals they previously had no contact with.
- 3.7.25 Northcall are continuing to offer a range of activities including a fun day, 3 day play scheme, luncheon club, pre-school and after school club. An important new development for Northcall this year is their Mental Health Programme, funded by the People’s Health Trust and the Allen Lane Foundation. 12 people are participating in this programme which includes physical activities.
- 3.7.26 With support from the Housing Services Area Panel Northcall have purchased new laptops, and are running a ‘Get IT Together’ computer training programme.
- 3.7.27 Churches in North Leeds in partnership with The Trussell Trust ([www.trusselltrust.org](http://www.trusselltrust.org)) have started a ‘food bank’ to cover areas within North Leeds. The food bank provides short term emergency food items to help people in crisis, and is based in Moortown Methodist Church. At the food bank centre people also have access to other services such as signposting to local services, befriending and prayer for those who request it. All food given out by the food bank is donated by the general public across North Leeds. Local agencies and organisations hold vouchers which they can give to an individual or family in crisis to take to the distribution centre. The food bank provides three days food.
- 3.7.28 The Council is closely monitoring progress on the redevelopment of the Lingfield Pub site, and maintaining communications with the owners of the site. Local councillors have met with the applicants to underline local anxieties. The owners have also met with representatives from the Living Local community group to discuss how the new facility can integrate into the local community, and have also been invited to attend a future MAP meeting.
- 3.7.29 There have no recent incidents associated with the site, and feedback from local residents indicates that the estate is quiet. Local councillors are also keeping in touch with the Planning Department to ensure that the conditions of the planning approval are all met.
- 3.7.30 The Area Committee has funded the following projects which support this priority:

<b>Organisation</b>	<b>Project</b>	<b>Total cost of project</b>	<b>Wellbeing awarded</b>
Shadwell Parish Council	Shadwell war memorial renovation	£1421	£710
Alwoodley Parish Council	Alwoodley Festive Lights	£4795	£3,500
Wetherby Town Council	Wetherby bonfire night and Christmas lights	£4000	£4000
Wetherby Arts Festival	Wetherby Festival	£15000	£2000
Safer Leeds	Purchase of trembler alarms	£2925	£487.50
Leeds City Council	Treetops Community Centre	£1500	£1500

	Support		
Leeds City Council	Mobile street cleansing services	£31,500	£10,000
Leeds City Council	Logs for Paradise Way, near Bramham		
Leeds City Council	New grit bins, and refills for existing bins	£5914	£5914
Alwoodley Allotment Association	Alwoodley Allotment Association Development Programme	£10,232.16	£7500
Northcall	Housekeeping project	£10,826	£7500

### **3.8 Planning, communications and transport**

3.8.1 The Localism Act 2011 includes new rights for local communities, including the Community Right to Buy, the Community Right to Challenge and the introduction of Neighbourhood Development Plans aimed at giving local communities a greater say over the design and location of new development in their local area.

3.8.2 Communities which want to prepare a neighbourhood development plan have to submit an application to the Council to be designated a neighbourhood area. Since September 2012 the Council has designated 18 neighbourhood areas in Leeds. Of these 18 neighbourhoods, 15 are in the Outer North East area.

3.8.3 Aberford and District Community Interest Company has secured £10,000 from Awards for All towards undertaking a study of the noise from the A1/M1 bypass which will engage volunteers in undertaking noise monitoring and produce a full report setting out the impact of the motorway on Aberford, and presenting potential improvement measures. This project also has funding from the area committee's wellbeing budget. To date the company has undertaken a household survey, established a partnership with Leeds Metropolitan University who will do the acoustic surveys, and recruited a team of 10 community volunteers who will be trained to undertake survey work.

3.8.4 A 30mph zone is proposed for Linton Lane, wellbeing funding has been approved for this, and it is hoped that the work will be complete by the end of the calendar year.

3.8.5 The Area Committee has funded the following projects which support this priority:

<b>Organisation</b>	<b>Project</b>	<b>Total cost of project</b>	<b>Wellbeing awarded</b>
Aberford and District Community Interest Company	A1/M1 Noise Abatement Study	£15000	£2000
Leeds City Council	Site allocation consultation letters to residents	£5181.65	£5181.65
Leeds City Council	Linton Lane speed limit	£4000	£4000

## 4 Business Plan Priorities 2014/15

4.1 The priorities are prepared in consultation with ward members, officers from the council and partner agencies, local residents and voluntary and community groups. A number of opportunities are available for gathering information to inform the business plan priorities:

- EPOSS and Alwoodley school and extended services clusters - the priorities for action in their area of benefit are reflected in the Area committee priorities. In addition to school staff, membership of the cluster leadership groups also includes representatives from Leeds City Council, West Yorkshire Police and the voluntary sector.
- Tasking meetings take place 6 weekly for the two Neighbourhood Policing Teams covering this area – Wetherby & Harewood and Roundhay, Alwoodley, Moortown. They are attended by representatives from the council, West Yorkshire Police and partner organisations. Those officers attending work closely with the local communities they serve and have a good knowledge and understanding of the area and its issues.
- West Yorkshire Police run PACT meetings (police and communities together) which offer the public the opportunity to raise issues of concern with their neighbourhood policing team. In the Wetherby & Harewood NPT area, these are run in conjunction with Town and Parish Council meetings.
- Meetings with ward members take place on a regular basis which offer the opportunity to discuss issues concerning local communities. Depending on the issues being discussed these meetings may involve officers from the council, partner agencies, and representatives from the community.
- Town and parish council forum meetings are held four times per year to enable Town and Parish Councillors to come together to discuss mutual issues of concern and interest. The parishes undertake their own local consultation and most are currently engaged in developing Neighbourhood Development Plans.
- Moor Allerton Partnership includes representatives of organisations and agencies working in the Moor Allerton priority neighbourhood, including Leeds City Council, West Yorkshire Police, Groundwork, Northcall, Open House, MAECare, and Leeds Jewish Housing Association. An action plan has been developed for MAP which includes practical actions for the neighbourhoods within MAP which are being delivered through partnership working.

4.2 Statistical information about the area will be taken from the detailed 2011 Census profiles which are available on the [West Yorkshire Observatory website](#).

4.3 The priorities will be refreshed and presented to the February 2014 area committee for consideration with the final version being approved at the March 2014 area committee.

## **5 Corporate Considerations**

### **5.1 Consultation and Engagement**

5.1.1 The Area Committee's Engagement Plan is now included as part of the Area Business Plan.

### **5.2 Equality and Diversity / Cohesion and Integration**

5.2.1 Consideration is given to the equality impact of projects to deliver the business plan priorities through light touch equality impact assessments and the completion of project planning documentation.

5.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

### **5.3 Council policies and City Priorities**

5.3.1 Corporately the Area Support Team is required to have a performance management framework in place for the Area Committees. This Area Committee Performance Framework is the primary method of capturing performance information for Area Committees.

5.3.2 The themes in the Business Plan priorities mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

### **5.4 Resources and value for money**

5.4.1 The Well-Being Fund is used to finance projects which support the Area Business Plan priorities. The Area Support Team work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensure best use of this funding.

### **5.5 Legal Implications, Access to Information and Call In**

5.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

5.5.2 There are no legal implications relating to this report.

## **6 Risk Management**

6.1 There are no identified risks.

## **7 Conclusions**

7.1 The Area Business Plan sets out the key priorities for the year that links to city wide policies and provides a framework for spending the Wellbeing Budget. This report provides highlights of key activities since July and shows how the wellbeing budget has been used to support projects.

## **8 Recommendations**

- 8.1 The area committee is asked to note the contents of the report.
- 8.2 The area committee is asked to confirm the appointment of a Fuel Poverty Champion.

## **9 Background documents<sup>1</sup>**

- 9.1 Area Committee Roles and Functions June 2011.
- 9.2 Scrutiny Inquiry Report, Fuel Poverty Scrutiny Board (Safer and Stronger Communities) April 2012

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report author: Carole Clark  
Tel: 0113 336 7629

**Report of the East North East Area Leader**

**North East (Outer) Area Committee**

**Date: 2<sup>nd</sup> December 2013**

**Subject: Outer North East Parish and Town Council Forum**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Harewood Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. The Outer North East Area Committee supports the Outer North East Parish and Town Council Forum which is held quarterly. All town and parish councillors and clerks are welcome to attend the forum.
  
2. This report provides the minutes of the forum for the area committee to note, and highlights any issues raised where the forum needs support in resolving them from the Area Committee.

**Recommendations**

3. The Area Committee is requested to note the minutes of the forum and, where appropriate, support the Parish and Town Council Forum in resolving any issues raised.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to provide the Area Committee with the minutes from the latest meeting of the Outer North East Parish and Town Council Forum.

## **2 Background information**

- 2.1 Outer North East Parish and Town Council Forum provides an opportunity for the parish and town councillors from Alwoodley, Harewood and Wetherby wards to:
  - Receive presentations and hold discussions on issues of common interest;
  - Share information and good practice;
  - Raise any issues of concern;
- 2.2 The forum meets quarterly, with the position of chair rotating between the six ward members.

## **3 Main issues**

- 3.1 The meeting took place at Wetherby Town Hall, and included items on the Area Committee Youth Activity Funding/Breeze Culture Network, and the new arrangements for alternate weekly bin collections.
- 3.3 The minutes of the meeting are attached at Appendix 1.

## **Corporate Considerations**

## **4 Consultation and Engagement**

- 4.1 In their role as democratically accountable bodies, local councils offer a means of shaping the decisions that affect their communities. Parish and town councillors and officers possess local knowledge which can help decision makers in the City Council to make more informed decisions and parishes have made it clear that they would like more influence on services which affect their communities. They offer a means of decentralising the provision of certain services and of revitalising local communities. In turn, the local councils recognise the strategic role of the Leeds City Council and the equitable distribution of services which it has to achieve.

## **5 Equality and Diversity / Cohesion and Integration**

- 5.1 Attendance at the meeting is open to all parish councillors and the meetings are held a variety of venues throughout the two wards.

## **6 Council Policies and City Priorities**

- 6.1 Leeds City Council and the local councils within its area share the common belief that working closely together plays a vital contribution to the well being of the communities they serve.



- 6.2 To this end, Leeds City Council and the local councils in the Leeds City Council area have a Charter which sets out how they aim to work together for the benefits of local people.
- 6.3 Leeds City Council and the local councils are committed to the principles of democratic local government. They are keen to see continued efforts made to improve our system of local democracy and to see greater public participation in and appreciation of this system.

## **7 Resources and Value for Money**

- 7.1 The Parish and Town Council Forum is supported by an officer from the East North East Area Support Team.

## **8 Legal Implications, Access to Information and Call In**

- 8.1 There are no significant legal implications.

## **9 Risk Management**

- 9.1 There are no significant risks identified in this report.

## **10 Conclusions**

- 10.1 The Outer North East Parish and Town Council Forum provides a place for the local councils to discuss issues of common interest and concern. It is supported by ward members and the Area Support Team.

## **11 Recommendations**

- 11.1 The Area Committee is requested to note the minutes of the forum and, where appropriate, support the Outer North East Parish and Town Council Forum in resolving any issues raised.

## **12 Background documents**

- 12.1 None

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**Outer North East**  
**Parish and Town Council forum**

Thursday 17 October, Wetherby Town Hall  
Chair: Cllr Alan Lamb

**Attendance**

Cllr Alan Lamb (Chair)	Wetherby Ward
Cllr Matthew Robinson	Harewood Ward
Ruth Reed	Aberford & District PC
Claire Hassell	Barwick & Scholes PC
David Thomson	Boston Spa
Nick Fawcett	Clifford PC
Glyn Robins	Collingham with Linton PC
Richard Bolton	Collingham with Linton PC
Judith Pentith	East Keswick PC
Margaret Wilkinson	Harewood PC
Kevin Sedman	Harewood PC
Paddy Procter	Scarcroft PC
Ruth Middleton	Scarcroft PC
Debbie Potter	Shadwell PC
Harry Chapman	Wetherby Town Council
Ron Aitken	Wetherby Town Council
Carole Clark	LCC
Richard Spensley	LCC
Ben Grabham	LCC
Rosie Wilks	LCC

**Apologies:** Derek Armitage ( ), Gaynor Anning (East Keswick PC), Lynda Flockton (Bardsey PC), John Woolmer (LCC) Kate James (Thorner)

**1.00** Cllr Alan Lamb welcomed everyone to the meeting & introductions were made.

**2.00** **Apologies** given as above.

**3.00** **Minutes of last meeting** agreed as a true record

**4.00** **Matters Arising**

4.01 8.11 bins in East Keswick and Collingham still not being emptied.

6.10 digital inclusion update, CC circulated a copy of the press release about West Yorkshire Superfast Broadband. Cllr Robinson urged everyone to register their interest for superfast broadband on the website  
<http://www.superfastwestyorkshire.co.uk/>

Leeds Libraries have a new information mobile vehicle available with 8 laptops with

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free internet access plus a small area for confidential 1 to 1 meetings. - The vehicle will be available from Monday - Friday during 'office hours'. Libraries are currently asking partners and community groups if they would be interested in using this provision using their own staff or with support from the library service if possible. If anyone is interested, contact Carole Clark.

## **5.00 Area Committee Youth Fund/Breeze**

- 5.01 CC provided an overview of the area committee youth activity fund, which is additional to the area committee wellbeing fund, and has been delegated to the area committees to provide activities for young people aged 8 – 17. For 2013/14 the Outer North East area committee has £20,499, which has been divided between the three wards based on the population figures for 8 – 17 year olds – Alwoodley £7439, Harewood £6899, Wetherby £6161. For 2014/15 the allocation is doubled, £40,997, which will be divided in the same way. Application forms and guidelines will be available from Monday 21 October 2013. CC will circulate. CC
- 5.02 Community and voluntary organisations, commercial organisations operating on a non-profit basis, council departments and parish councils can bid into this fund. To receive funding organisations must be registered with Breeze Culture Network <https://culturenetwork.breezeleeds.org/home> and must advertise their activity on the Breeze Leeds website <http://www.breezeleeds.org/>
- 5.03 Rosie Wilks provided an overview of Breeze Culture Network and Breeze. Note attached. If anyone is having problems registering on the Breeze Culture Network, Sarah Howells in the Breeze Leeds team can help. [sarah.howells@leeds.gov.uk](mailto:sarah.howells@leeds.gov.uk)
- 5.04 In response to questions Rosie explained that the activities booklet circulated did not include activities in the EPOSS<sup>1</sup> school cluster area, and was not circulated to EPOSS schools as this cluster produced their own information. Cllr Lamb suggested inviting Rosie to attend a future meeting of the EPOSS school cluster to explore how information is produced and distributed in future years. Cllr Lamb/RW
- 5.05 Cllr Lamb asked for all Town and Parish Councils to nominate a Children and Young Persons Champion to liaise with Cllr Lamb and promote issues for young people. Cllr Lamb is the Outer North East area lead member for Children and Young People, and offered to attend any parish council meeting to discuss this further. Cllr Lamb
- 5.06 Town and parish councils can also help to identify young people who might wish to be involved in making decisions about how the funding is allocated. CC to provide a paragraph for newsletters and website. CC

## **6.00 Bin Collections**

- 6.01 Richard Spensley and Ben Grabham attended to provide an overview of the new bin collection arrangements. The bin collection will alternate each week between green and black bins, so each bin is collected fortnightly. The new collections are being introduced in phases. Phase 1 covered 56,000 households in the south and south-

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<sup>1</sup> EPOSS – Elmet Partnership of Schools and Services

east of Leeds. Phase 2 will extend the service to around 117,000 more households - broadly in the west, north-west and north-east of the city from mid-November 2013, this will include Alwoodley, Harewood and Wetherby wards.

6.02 Phase 1 has been running for six months and has produced a 25% increase in kerbside recycling and a 25% decrease in black bin waste. Schedules are currently being prepared for phase 2 and it should go live mid-November. Residents will be informed two weeks before and will receive an information booklet and a calendar of collection dates.

6.03 Crews are being put together for the new collections that have local knowledge of the area, so that they can help refine the routes. There are also a team of waste recycling advisors who promote and encourage recycling. A series of roadshows have taken place to inform the public. These advisors will go out with the bin crews on the new rounds to advise and encourage the public to recycle properly to avoid green bin waste being contaminated.

In response to questions:

6.04 If a bin collection is missed the new policy is that it will be collected in two working days. Crews will work in buddy groups to support each other if one crew encounters a problem.

6.05 There are no changes to the brown bin service, and collection days will remain the same. The last date in the year for brown bin collections is 30 November, it is not considered economically viable to offer this service in December and January. The brown bin crews provide back from black/green bin crews during inclement weather. Garden waste can still be taken to the tip. In response parishes said they would like to see the service continue into December.

6.07 Residents should only have one brown bin each, crews are at capacity so cannot collect additional brown bins. Residents not on the brown bin service can book a bulky waste collection.

6.08 Elderly persons can register for an assisted collection so they don't have to put the bins on the street. These assisted collections will be programmed into the collection schedules.

6.09 Routes served by a narrow track vehicle, this includes Linton, are not part of the new collection arrangements; the council will be reviewing difficult to access routes in the future.

6.10 Do not put shredded paper in the green bin as it clogs the machines at the recycling plant.

## **7.00 Environmental Issues**

7.01 Collingham and Linton Parish Council are in discussions with LCC as they have concerns about the performance of the grounds maintenance contract.

7.02 Town and Parish Councils agreed that any contact with Continental Landscapes from

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the community should be in consultation with the appropriate Town or Parish council.

- 7.03 Agreed to invite a representative from Continental Landscapes, and LCC to the January meeting.
- 7.04 Litter bins – still not being emptied (see under matters arising).
- 7.05 In Clifford white bags are not being collected.
- 7.06 Scarcroft were pleased that the new bin they requested was installed quickly.

## **8.00 Update from Parish and Town Councils (sent by email)**

### **8.01 Barwick and Scholes**

GMI have made presentations in Scholes regarding submitting an Outline Planning Application to build 860 houses on PAS land in Scholes. There is great concern over this as the number represents 20% of the total housing requirement for the Outer NE area and will double the size of Scholes. A strategy is being developed to encourage residents to formulate valid objections to the application when it is submitted.

Scholes were awarded a 'gold' by Yorkshire in Bloom and Barwick in Elmet a 'gold' by Britain in Bloom. . This is the seventh successive year that Barwick have been awarded gold by either Yorkshire or Britain in Bloom. John Tinker from Barwick who won a Britain in Bloom community champion award.

- 8.02 This year also, Shadwell won gold and Bramham won a silver gilt in Yorkshire in Bloom large village category.

## **9.00 Any Other Business**

- 9.01 Cllr Robinson informed the meeting of the review of area committees, and the proposals to change the name to community councils. There has been no consultation with parish councils over the review, and there are concerns that as parish councils are community councils, changing the name of area committees could cause confusion. CC was asked to feed these concerns back to LCC.

CC

## **10.00 Date and time of meetings 2014**

23 January  
3 April  
3 July  
16 October

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